



# DR. BUU NYGREN *PRESIDENT*

# RICHELLE MONTOYA *VICE PRESIDENT*

The Navajo Nation | Yideeskáądi Nitsáhákees

Request for Proposals

Navajo Nation Department of Corrections-Tuba City Juvenile Detention Center

Security System Upgrade (Equipment & Installation)

BID# 23-06-3047TT

Date: June 6, 2023

Project Title:

The Navajo Nation Department of Corrections-Tuba City Juvenile Detention Center is requesting for proposals from firms interested and qualified service for an upgrade on the facility System with a 3-year preventative Maintenance.

Proposal Due Date: **Wednesday June 28, 2023 @ 5:00pm DST**

**LATE PROPOSALS WILL NOT BE ACCEPTED**

Proposal:

All interested and qualified parties are invited to review and respond to this Request for Proposal at their discretion. All questions pertaining to the contents of the RFP as a respondent may contact Jennifer Babbitt, Corrections Lieutenant at the Tuba City Department of Corrections Phone: (928) 283-3005 or email: [jbabbitt@navajo-nsn.gov](mailto:jbabbitt@navajo-nsn.gov) or Derek Jones, Building Maintenance Supervisor email: [derksjones@navajo-nsn.gov](mailto:derksjones@navajo-nsn.gov). There will be an on-site pre bid meeting on **June 16, 2023 @ 8:00 am DST**.

All parties responding to this bid number are instructed to submit or send three (3) proposals to the following address:

The Navajo Nation  
Tuba City Juvenile Detention Center  
Attention: Jennifer Babbitt, Corrections Lieutenant  
900 N. Main Street  
P.O. Box 1702  
Tuba City, AZ 86045

Responses to this bid shall be sent in a sealed envelope, including a return address, and clearly marked on the outside of the envelope the following:

**BID# 23-06-3048TT**

Navajo Department of Corrections-Tuba City  
Security System Upgrade (Equipment & Installation)

**DO NOT OPEN-BID PROPOSAL**

GENERAL INFORMATION AND GUIDELINES FOR THIS RFP  
NAVAJO NATION DEPARTMENT OF CORRECTIONS-TUBA CITY DISTRICT  
SECURITY SYSTEM UPGRADE (EQUIPMENT & INSTALLATION)

**1. DESCRIPTION OF THE ORGANIZATION**

The Navajo Nation Tuba City Juvenile Detention is a correction facility for juveniles. The Facility has a current security system in place and is in need of an upgrade. The Security System will include Cameras, Command Center, Doors, Lights, Gate, and Roll-Up Doors.

**2. SCOPE OF THE CONTRACT**

The Tuba City Juvenile Center intends to enter into a professional services contract with the (1) one responsible, qualified, and independent Security Contractor to Provide work as described.

**3. RESPONDENT REQUIREMENTS**

All respondents must have the capabilities listed herein, including sufficient detailed information with regard to experience and expertise in meeting the following requirements.

- a. A legitimate and credible vendor with a minimum of 5 years' experience and a history with providing security systems to other detention facilities.
- b. The Navajo Business Opportunity Act 5 NNC § 201, 205 will apply.
- c. All workmanship and materials shall comply with applicable Safety Codes.
- d. A detailed scope of work and drawings of all work.

**4. SCOPE OF WORK**

The Navajo Nation is seeking a Security Contractor that can provide or conduct all of the following services:

- a. Troubleshoot, test, and install (if necessary) the current security system.
- b. Provide a plane of Upgrades and equipment
- c. Provide a Performance Bond.
- d. Provide warranty service on all applicable products and services.
- e. Provide a year of maintenance to maintain the security system and software.  
Provide a budget for replacements of parts and equipment for the year.
- f. Provide a detailed scope of work in Section 14

**5. REQUIREMENTS**

The respondent will furnish all requested (required) information as specified in the RFP (Section 4. Proposal Content and required information)

**6. PROPOSAL CONTENT AND REQUIRED INFORMATION**

Please utilize the outline described below with 3 copies.

- a. Organization letter expressing your interest and a brief description of your proposed services. (DO NOT reveal or make reference to the cost in this letter).

- b. *Costs are to be submitted in a separate sealed envelope. (Detailed breakdown of costs: Materials, Labor, and other applicable costs: Navajo Nation Tax 6%).*
- c. Organization qualifications and project experience on the Navajo Nation. Include project site(s), and site contact information.
- d. Scope of Work.
- e. Product Specification including cut sheets.
- f. Design (detailed plans).
- g. Schedule.
- h. Copies of licenses, certifications, insurance certifications, and a Performance Bond.
- i. Compliance: Any proposal that does not adhere to this format and does not address each specification, requirement, or scope of work as outlined, may be deemed non-responsive and rejected on that basis.

**7. EVALUATION PROCESS (Pre-qualifying process)**

- a. Evaluation Criteria
  - i. Qualifications, credentials, and 5 years work experience on the Navajo Nation. This includes the capabilities to provide all requested services. (5 points)
  - ii. Quality of products, ability, and warranty services. (30 points)
  - iii. Project Schedule. (20 points)
  - iv. Maintenance service plan (15 points)
  - v. Navajo or Indian Preference. (05 points)
  - vi. Cost (separate sealed envelope). (25 points)
- b. Applicable Federal Requirements (25 CFR 900, OMB Circular A-87, GSA qualified vendor, etc.)
- c. The Navajo Nation Department of Corrections-Tuba City District reserves the right to interview respondents if deemed necessary due to tied scores or other legitimate matters. This may entail a presentation from the respondent for clarification and/or details on products or other requirements. The presentation will be scheduled to be presented in Tuba City, AZ (if necessary). It is the TCDOC intention to award One (1) to provide all services as specified.

**8. TYPE OF CONTRACT**

The Navajo Nation will utilize a standard Professional Services Contract for the procurement of goods and services for this project.

**9. PERIOD OF PERFORMANCE**

The period of the performance will be determined and negotiated based on the scheduled proposed by the respondent and the contract implementation date.

**10. TECHNICAL DIRECTION**

The Navajo Nation TCJDC point of contact is Jennifer Babbitt, Corrections Lieutenant, for the Tuba City Department of Corrections for inquiries related to specifications for the security system, and other matters, etc. Questions and answers will be shared with all respondents. Jennifer Babbitt, Corrections Lieutenant email address: [jbabbitt@navajo-nsn.org](mailto:jbabbitt@navajo-nsn.org) or Derek Jones, Building Maintenance Supervisor email address: [dereksjones@navajo-nsn.gov](mailto:dereksjones@navajo-nsn.gov).

#### **11. PAYMENT AND SUBMISSION OF INVOICES**

The Navajo Nation Professional Service Contract will describe this section.

#### **12. RIGHTS**

The Navajo Nation reserves the right to reject any and all proposals, in whole or part based on the requirements set forth in this RFP.

#### **13. AGREEMENTS TERMS AND CONDITINS**

The Navajo Nation Professional Services Contract will provide all the legal and contractual obligations, terms, and requirements of this project.

#### **14. OTHER**

### **SCOPE OF WORK**

- ❖ Objective
  - To upgrade the security electronics system at the Tuba City Juvenile Detention Center installed in 2015. This will include the door control, intercom, and camera systems with the latest technology at this time. This project will include a three-year warranty and a five-year Preventative Maintenance plan. There are certain wear-items that will need upgrade. The company will include a replacement of these items, as well as update any licensing to the most current version.
- ❖ General Guidelines:
  - Replace wear items parts
  - Add additional cameras in bind spots
- ❖ Equipment
  - HMI Control System
    - Master Control/Booking
      - One (1) Dell Current Spec PC
      - One (1) ELO 24" Touch Monitor
      - One 24" LED Monitor (Non-Touch)
      - One (1) Digital Optical Mouse
      - One (1) Keyboard
      - One (1) Station UPS
      - One (1) Harding Intercom Master Station
      - Update AVEVA EDGE/Indusoft 16K Tag License to most current version 8.X.X
    - Housing Units (4 Total)-each to include:
      - One (1) Dell Current Spec PC
      - One (1) 24" ELO Touch Monitor

- One 24" LED Monitor (Non-Touch)
  - One (1) Digital Optical Mouse
  - One (1) Keyboard
  - One (1) UPS Station
  - One (1) Harding Intercom Master Station
  - Update AVEVA EDGE/Indusoft 16K Tag License to most current version 8.X.X
- Intercom System
  - Replace all existing intercom components
  - Add Addition intercom components
  - Intercom Master station to be updated at each control location
- CCTV
  - New CCTV Viewing PC at Master/Booking
    - Master/Booking
      - One (1) PC
      - One (1) 24" LED Monitor
      - Three (3) 40" LED Monitors
  - Server
    - One (1) 64 TB Server
  - Upgrade Avililon ACC Licenses to most current version
- Network
  - One (1) 48-Port POE Network Switch
  - Three (3) 24-port POE Network Switches
  - Reuse all remaining network and network components (If still in Good Condition)
- Equipment Room UPS Units
  - Reuse existing UPS units in equipment room (If still in Good Condition)
- Spare Equipment
  - One (1) HMI PC
  - One (1) CCTV PC
  - One (1) 24" Touch Monitor
  - One (1) 24" LED Monitor
- One-year equipment and workmanship warranty on installed equipment only
- Three-year equipment and workmanship warranty on all equipment installed
- Three-year maintenance in a quarterly increments On-site visit, 24/7 Off-site monitoring.

\*END OF SCOPE OF WORK\*